



Sunbury Primary School

Principal: Anna Henderson
41 The Heights, Sunbury 3429

Phone: (03) 9744 9744
Email: sunbury.ps@education.vic.gov.au
Website: www.sunburyps.vic.edu.au

ABN: 20 925 449 587

HOMEWORK POLICY



Help for non-English speakers

If you need help to understand the information in this policy please contact our School Office on 9744 9744 or via email. (sunbury.ps@education.vic.gov.au)

PURPOSE

To outline to our school community the Department's and Sunbury Primary Schools policy requirements relating to homework.

SCOPE

This policy applies to students in all year levels and staff responsible for setting and monitoring homework at Sunbury Primary School

RATIONALE

Sunbury Primary School has developed this Homework Policy in consultation with the School Council to support student learning and wellbeing by:

- providing opportunities for students to review, revise and reinforce newly acquired skills
- providing opportunities for students to apply new knowledge
- fostering good lifelong learning and study habits
- supporting learning partnerships with parents/carers.
- Promoting a love of reading

DEFINITIONS

Homework is tasks assigned to students by teachers that are meant to be carried out during non-school hours.

POLICY

At Sunbury Primary all homework set by teachers will be:

- purposeful
- curriculum-aligned
- appropriate to students' skill level and age
- designed to help students develop as independent learners
- monitored by the teacher
- where appropriate, provide opportunities for parents/carers to partner in their child's learning.

HOMEWORK EXPECTATIONS

Homework will consist of:			
Foundation	Years 1 & 2	Years 3 & 4	Years 5 & 6
Reading of texts every night	Reading of texts every night	Reading of texts every night	Reading of texts every night
Recording reading in student diary or app	Recording reading in student diary or app	Recording reading in student diary or app	Recording reading in student diary or app
Homework will not exceed 10-15 minutes per day	Homework will not exceed 15-20 per day	Homework will not exceed 20-25 minutes per day	Homework will not exceed 30-60 minutes per day



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Homework **may** consist of

Foundation	Years 1 & 2	Years 3 & 4	Years 5 & 6
Simple reinforcement tasks linked to classroom learning Gathering additional information or materials for projects	Simple reinforcement tasks linked to classroom learning Gathering additional information or materials for projects	Simple reinforcement tasks linked to classroom learning Gathering additional information or materials for projects	Simple reinforcement tasks linked to classroom learning Gathering additional information or materials for projects Continuation or completing of classroom work

SHARED EXPECTATIONS AND RESPONSIBILITIES

Homework is a shared responsibility between the school, teachers, students and their parents/carers. In order to get the most out of homework tasks, it is important that everyone understands their obligations and responsibilities.

Responsibilities and expectations for **leaders at Sunbury Primary School** are to:

- advise teachers, students and parents/carers of homework expectations at the beginning of the school year and provide them with access to the homework policy.

Responsibilities and expectations for **teachers at Sunbury Primary School** are to:

- set homework that is curriculum-aligned and appropriate to the student's skill level and age
- ensure homework tasks are purposeful
- ensure the amount of homework set supports a student to engage with a range of recreational, family and cultural activities outside of school hours
- regularly check student reading logs and follow up with students
- offer opportunities for families to engage in their children's learning.

Responsibilities and expectations for **students** are:

- being aware of the school's homework policy
- discussing homework expectations with their parents/carers
- accepting responsibility for the completion of homework tasks within set time frames
- seeking assistance when difficulties arise
- organising their time to manage home obligations, participation in physical activity and sports, recreational and cultural activities

Responsibilities and expectations for **parents/carers** are:

- ensuring there is a balance between the time spent on homework and recreational, family and cultural activities
- sign reading logs to indicate student has completed nightly reading (online or diary)
- talking to teachers about any concerns they have about the homework
- discussing homework with their child in their first language if English is not the main language spoken at home
- ensuring there is a quiet study area for their child to complete homework.

SUPPORT FOR STUDENTS AND PARENTS/CARERS

Sunbury Primary School understands that students have different learning strengths, preferences and interests and may approach learning activities and homework differently. If parents/carers are concerned their child may not understand the homework tasks that have been set or is spending a long period of time completing their homework, we encourage parents/carers to speak to their child's teacher.



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COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Included in staff induction processes and staff training
- Available publicly on our school's website (or insert other online parent/carer/student communication method)
- Included in transition and enrolment packs
- Discussed at parent information nights/sessions

RELATED POLICIES AND RESOURCES

- [Homework – Department Policy](#)

POLICY REVIEW AND APPROVAL

Policy last reviewed	26/5/2025
Approved by	Principal
Consulted with School Council	24/06/2025
Next scheduled review date	24/06/2028